



Returns/Credit Form

Name: _____

Date Received: _____

Address: _____

Received by: _____

City: _____

Order/RA#: _____

State: _____

Customer ID: _____

Zip: _____

Customer Phone: _____

Reason For Return

- Wrong Item Shipped
- Customer Ordered Wrong Item
- Arrived Damaged
- Duplicate Order
- Expedited Shipping Not Met

Return Disposition

- Return To Stock/Sell:
- Repair/Repackage:
- Scrap Items
- Parts for Breakdown:
- Damaged/Discard:

Returned Items:

SKU #: _____	Qty: _____
SKU #: _____	Qty: _____
SKU #: _____	Qty: _____
SKU #: _____	Qty: _____
SKU #: _____	Qty: _____

Comments: _____

Credit Information

Credit Amount: \$ _____

15% RSF

Credit Card#: _____

RSF Waived

Exp. Date: _____

Other RSF

Agent Requesting Credit: _____

Other RSF% _____

Agent Customer Spoke To: _____

Authorized Signature: _____

Date: _____